

**Shuswap Ringette
Board of Directors
General Meeting Minutes
Date: March 8, 2011
Location: Sunwave Multipurpose Room**

Present: Carolyn Wanacott, Frank Manning, Christine Williams, Donna Helgeson, Dawn Asham, Cathy Lipsett, Debbie Archambault, Jackie Sager, Kiran Kennedy, Ron Asham

Regrets: Lori Petryshen, Leian Allen, Heidi Bacon, Lori Lucier, Jackie Latosky, Murray Sholinder

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|---|---|-----------------------|
| 1. Call Meeting to Order | Meeting called to order at 6:30 pm | | |
| 2. Additions to Agenda | | | |
| 3. Adoption of Previous Minutes | The chair calls the question are there any errors or omissions in the minutes as presented. | Motion by Cathy Lipsett, seconded by Kiran Kennedy "That the Board of Directors General Meeting Minutes of February 7, 2011 be approved and adopted as presented". CARRIED | |
| 4. Business arising from the minutes: | | | |
| 4.1 Pub Night | Pub Night was a success. Record # of items donated! Thank you was put in paper. Thanks so much to the fabulous "Don Cherry of Ringette – MC Read Latosky" Net income was \$8,352.00 | | |
| 4.2 Grants | In process ☺ Chair has applied for two grants (Shuswap Community Foundation and the 2010 Legacies Now). | | |
| 4.3 AGM | | | |
| 4.4 Banquet | Debbie is working hard on the banquet and would appreciate any volunteers to help with preparation and set up. | | Debbie Archambault |
| 4.5 Player Development | Committee shared ideas they brainstormed during their meeting - Shuswap offering a summer camp, having dry land training incorporated into camp, sharing importance of dry land training to Coaches within their year start up package, purchase extra ice and have teams rotate through, offer special clinics/focus (ie. Power skating, | | |

| | | | |
|----------------------------------|--|---|-------------|
| | skills camps, goalie camps...), develop proper warm up routine for ice time before games, team building initiatives (banner making buddy system...etc.). | | |
| 5. Executive Reports | | | |
| 5.1 President | No report at this time. | | |
| 5.2 Vice President | <p>Executive received a Thank you from: Brittany Burge, Erica Lipsett, and Jasmine ElGazzar who participated in the Canada Winter Games in Halifax.</p> <p>Team participation in Provincials. There needs to be steps in place to determine a team's attendance and costs incurred if a team decides not to go after commitment has been made.</p> <p>It was brought to the executives attention that the teams attending provincials had challenging game times creating many days off of work for parents and many school days missed for students. Also, meetings were scheduled on Wednesday evening – which proved to be a difficult time to meet for teams travelling in from out of town.</p> | <p>Would like to post Thank You card onto website.</p> <p>Discussion tabled to next meeting.</p> <p>Motion by Frank Manning, seconded by Jackie Sager “That Shuswap Ringette Association send a letter to BCRA and cc’d to TORL regarding the schedule for the 2011 provincials and the need to consider teams coming from out-of-town when creating the game schedule”. DEFEATED</p> <p>AMMENDMENT Motion by Carolyn Wonacott and seconded by Cathy Lipsett “To table the above motion by Frank Manning until our next meeting (April 11, 2011)”. CARRIED</p> | Heidi Bacon |
| 5.3 Treasurer | Financial attached. | | |
| 6. Directors Reports | | | |
| 6.1 Director of Officials | Thank you to all Officials for supporting the playoffs games. | <p>Motion by Cathy Lipsett, seconded by Debbie Archambault “That Shuswap Ringette Association give an honorarium to minor officials for the final playoff games”. Donna Helgeson opposed CARRIED</p> | |

| | | | |
|-----------------------------------|---|---|-------------------------------------|
| | <p>Concerns were raised during a U16 game (Shuswap vs Penticton) where there was illegal use of a player.</p> | <p>Motion by Cathy Lipsett, seconded by Donna Helgeson “That Shuswap Ringette Association write a letter to TORL detailing concerns with illegal use of a registered Penticton player in two U16 TORL playoff games”.</p> <p>CARRIED</p> | |
| 6.2 Equipment Manager | <p>Message sent to all Managers to collect ALL Jerseys and equipment and return to their cupboards.</p> <p>Jerseys do not need to be washed they are all put through a cleansing solution prior to next season.</p> <p>Jerseys must have all of the name bars removed regardless if the player is staying in a division or not.</p> | | |
| 6.3 Statistician | Nothing to Report | | |
| 6.4 Director of Scheduling | <p>REMINDER: <u>Last Practice times:</u> Bunnies – March 1, 2011 Novice – March 1, 2011 Petite – March 3, 2011 Tween A & C – March 8 (5:30-6:30) Belle – March 8 (6:30-7:30) Jr – March 9 (7:30-8:30)</p> <p>March 10, 2011 ice time will be cancelled</p> <p>The Novice #1 Team were unable to finish a scheduled game at Royal LaPage/Jim Lind on February 20, 2011.</p> <p>Ice Bookings/requests will be made in the upcoming week. Shuswap Ringette Association will ask for the same ice times</p> | <p>Motion by Dawn Asham, seconded by Cathy Lipsett “That Shuswap Ringette Association send a letter of protest to West Side Ringette Association and cc’d to TORL with regards to the Novice #1 game that was not completed on February 20, 2011”.</p> <p>CARRIED</p> | <p>Dawn Asham</p> <p>Dawn Asham</p> |

| | | | |
|----------------------------------|---|--|--|
| | currently booked and try to obtain a couple more hours if possible. | | |
| 6.5 Registrar | <p>One Player's fees are still not submitted!</p> <p>The Team Bench Staff needs to be determined and submitted by December 1 of each year.</p> | | Lori Petryshen |
| 6.6 Director of Publicity | <p>The Year End Banquet will be held on Wednesday April 20, 2011 at the Senior's Centre on 5th Avenue near the DAC.</p> <p>Volunteers needed – Please contact Debbie if you can lend a hand ☺</p> <p>Ad. for AGM to be put into paper.</p> | | Debbie Archambault |
| 6.7 Director of Coaches | <p>Refund for Reed Latosky for Coaching Course in December that he was unable to attend.</p> <p>Acknowledgement of Coaches, Bench Staff, Managers....at year end banquet.</p> | <p>Motion by Carolyn Wonacott, seconded by Ron Asham "That Shuswap Ringette Association use to a maximum of \$350.00 to purchase a small thank you for each of the Coaches and Managers". Opposed: Debbie Archambault, Kiran Kennedy. DEFEATED</p> <p>A Thank you Card from the Shuswap Ringette Association will be given to all Bench Staff and Managers.</p> <p>Table until next meeting: Parent Handbook, Player Expectation Policy, Player Participation forms</p> | <p>Carolyn Wonacott</p> <p>Ron Asham, Christine Williams, Leian Allen, Lori Lucier</p> <p>Leian Allen and Player Development Committee</p> |
| 6.8 Director of Managers | <p>Prevention in Motion. Canadian Red Cross can provide group session for a cost of \$400.00 for up to 20 people. (cost to take the course individually is \$45.00). The course can be offered in September 2011. The course would be 4 hours long. Carolyn has offered for the course to be run at her dance</p> | <p>Motion by Lori Lucier, seconded by Frank Manning "That the Shuswap Ringette Association set up the Red Cross Prevention in Motion course for September 2011". CARRIED</p> | |

| | | | |
|------------------------------|---|--|---|
| | studio at no charge ☺ Criminal Record Checks – the question was posed about whether we could use the crim. check that a volunteer obtains for another organization (for work or volunteer purposes). Checked in with Wayne Leslie – ED of BCRA who replied that no we can not – the check must be for our organization – he said it may be possible if done for another Ringette organization but not beyond that. | | |
| 7. New Business | | | |
| 7.1 Scholarships | Shuswap Ringette Association would like to offer two scholarships. | Motion by Carolyn Wonacott, seconded by Frank Manning “That the Shuswap Ringette Association set up two \$500.00 scholarships”. CARRIED | |
| 7.2 Finance Committee | Nothing to report | | |
| 7.3 TORL Trophies | Winning teams from each division (Tween on up) will receive a TORL Trophy. | Motion by Carolyn Wonacott, seconded by Cathy Lipsett “That the Shuswap Ringette Association will provide one trophy up to \$100.00 to TORL”. CARRIED | Carolyn Wonacott |
| 8. Business via Email | Nothing to Report | | |
| 9. Next Meeting | | Next Meeting set for Date: Monday April 11, 2011 Time: 6:00 pm Location: Sun Wave Centre Multipurpose Room (beside dressing rooms) | <u>Dawn Asham</u> Book room for meeting. |
| 10. Adjournment | Hearing no objection the meeting was adjourned at 8:30 pm. | | |

**Shuswap Ringette
Board of Directors
General Meeting Minutes
Date: February 7, 2011
Location: Sunwave Multipurpose Room**

Present: Frank Manning, Lori Petryshen, Christine Williams, Dawn Asham, Leian Allen, Heidi Bacon, Debbie Archambault, Lori Lucier, Ron Asham

Regrets: Carolyn Wanacott, Donna Helgeson, Cathy Lipsett, Jackie Sager, Jackie Latosky, Kiran Kennedy, Murray Sholinder

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|---|---|-----------------------|
| 1. Call Meeting to Order | Meeting called to order at 6:30 pm | | |
| 2. Additions to Agenda | | | |
| 3. Adoption of Previous Minutes | The chair calls the question are there any errors or omissions in the minutes as presented. | Motion by Leian Allen, seconded by Debbie Archambault "That the Board of Directors General Meeting Minutes of January 10, 2011 be approved and adopted as presented". CARRIED | |
| 4. Business arising from the minutes: | | | |
| 4.1 Pub Night | Next meeting set for Tuesday February 8, 2011 at 6:00pm at the Sunwave Centre (Multipurpose room). Everyone is invited to attend. It is important that representatives from each team be present ☺ Tickets for sale with Managers. Designated Drivers will drive as far as Enderby. Insurance fee for designated drivers. Set up to occur on Thursday night (Feb 24 th) | | Pub Night Committee |
| 4.2 Player Development | Ideas for activities – increase number of ice times for teams, goalie clinic, summer camps, power skating... Committee meeting set for Wednesday February 16 th at 6:30 – Tim Hortons (top of the Hill). <i>A draft</i> role description was | Motion by Leian Allen, seconded by Ron Asham "That Dawn Asham, Heidi Bacon, and Christine Williams will form the Player Development Committee to create a player Development plan for the Shuswap Ringette Association". CARRIED | |

| | | | |
|-----------------------------------|---|---|---|
| | brought to share. | Committee will look over, edit and present at next meeting. | Dawn Asham, Heidi Bacon, Christine Williams |
| 4.3 Grants | Chair has applied for two grants (Shuswap Community Foundation and the 2010 Legacies Now). | | Leian Allen |
| 5. Executive Reports | | | |
| 5.1 President | Carolyn Absent - LOA | | |
| 5.2 Vice President | E-mails of encouragement to our three Shuswap players: Brittany Burge, Erica Lipsett, and Jasmine ElGazzar who are participating in the Canada Winter Games in Halifax. Emails can be sent to Jasmine, Erica and Brittany through Cathy Lipsett. | Information to all managers to pass along to all team players. | Lori Lucier |
| 5.3 Treasurer | Financial attached. | | |
| 6. Directors Reports | | | |
| 6.1 Director of Officials | Cathy Lipsett Absent – at TORL meeting. | | |
| 6.2 Equipment Manager | Nothing to Report | | |
| 6.3 Statistician | Nothing to Report | | |
| 6.4 Director of Scheduling | <p><u>Ice time changes:</u> February 9, 2011 – Silver Backs Game so Jr.s will have 4:30-5:30 ice time. February 17, 2011 – no ice time available for Petite and Tween because of Home Show. February 22, 2011 – Tween A team will practice with Belles at 6:30. February 24, 2011 TORL Playoff game.</p> <p><u>Last Practice times:</u> Bunnies – March 1, 2011 Novice – March 1, 2011 Petite – March 3, 2011 Tween A & C – March 8 (5:30-6:30) Belle – March 8 (6:30-7:30) Jr – March 9 (7:30-8:30)</p> <p>March 10, 2011 ice time will be cancelled</p> | <p>E-mail to all Managers letting them know about changes in ice times.</p> <p>E-mail to all Managers letting them know about changes in ice times.</p> | <p>Lori Lucier</p> <p>Lori Lucier</p> |

| | | | |
|-----------------------------|--|---|--|
| <p>6.5 Registrar</p> | <p>BCRA and TORL fees have been paid.</p> <p>Files for all players and adult volunteers/coaches have been created.</p> <p>Handout of recommended dates for “Important Registration Dates” (handout also attached)</p> <p><u>April 1.</u> Player Registration Opens for current playing season.</p> <p><u>June 30.</u> Early Registration Discount. Save \$50 off your player registration fee if your registration application and payment in full or accompanied by post-dated cheques as per the Installment - Payment Plan Policy is received by SRA prior to 4:00 PM on this date.</p> <p><u>August 31.</u> Critical registration deadline for determining if, and how many, SRA teams will have for the season. If you are interested in your child playing on a team, you are strongly encouraged to have your player registration application in prior to this date. If not enough registration numbers are received by this date, some divisions may be cancelled or combined for the season.</p> <p><u>Sept 1.</u> All divisions (with the exception of U9). Players registering after this date will either: a) be placed on a team within their age division; or b) put on a waiting list and registered on a first-come, first-served basis.</p> <p><u>Dec 1.</u> Registration Cut-Off. As per BCRA Policy. No players will be accepted or added after this date. If your registration application is still on a waiting list, your registration will be</p> | <p>Motion by Leian Allen, seconded by Debbie Archambault “That Shuswap Ringette Association adopt the “Important Registration Dates” handout as presented”. CARRIED</p> <p>AMMENDED by Debbie Archambault and seconded by Heidi Bacon “to add (excluding U9 – Bunnies) to the start of the September 1 section of the handout”. CARRIED</p> | |
|-----------------------------|--|---|--|

| | | | |
|----------------------------------|---|--|--|
| | <p>cancelled, and your payments refunded or returned.</p> <p>Discussion regarding an incentive to get more registrations in early. Board members position is to enforce the Registration Dates for upcoming Season of 2011-1012 rather than add another incentive.</p> <p>Some Player fees are still not submitted!</p> | <p>Motion by Leian Allen and seconded by Frank Manning “That an early bird registration draw be included as a registration deadline - June 30th”. DEFEATED</p> <p>Lori Petryshen will talk and follow-up with Donna Helgeson.</p> | <p>Lori Petryshen, Donna Helgeson</p> |
| 6.6 Director of Publicity | | <p>Motion by Debbie Archambault, seconded by Heidi Bacon “That Shuswap Ringette Association will hold the AGM and Year End Function on Tuesday April 19, 2011”.</p> <p>CARRIED</p> | |
| 6.7 Director of Coaches | <p>Equipment Check (i.e. helmets, cages...) to be completed at the start of next season (Fall 2011).</p> | <p>Table until next meeting: Parent Handbook, Player Expectation Policy, Player Participation forms</p> | <p>Ron Asham</p> <p>Leian Allen and Player Development Committee</p> |
| 6.8 Director of Managers | <p>CanWest Promo has the Shuswap Ringette Logo on file for those interested in obtaining - at own cost – need a substantial run of product before order can be placed.</p> <p>Prevention in Motion – tabled until next meeting</p> <p>RCMP Criminal Records Checks: Board discussed the importance of ALL Bench staff submitting their RCMP Criminal Records Checks in a timely manner. A date needs to be put in place to be enforced. If Bench Staff do</p> | <p>Looking into having an instructor come to offer the “Prevention in Motion” course – October 2011-.</p> <p>Motion by Frank Manning, seconded by Debbie Archambault “That all criminal record checks be submitted to the RCMP by October 1st of each year”.</p> | <p>Lori Lucier</p> |

| | | | |
|------------------------------|--|--|--|
| | <p>not submit Criminal Records Checks, there may need to be a system put in place to penalize those not submitted.</p> <p>Can Criminal Record Checks completed with other associations or workplaces be utilized and fulfill the Shuswap Ringette Association Criminal Records Check submission?</p> | <p>CARRIED</p> <p>Motion by Lori Lucier, seconded by Frank Manning “That the Shuswap Ringette Association will pay for the Criminal Records Checks if there are available funds to do so”.</p> | Lori Lucier |
| 7. New Business | | | |
| 7.1 Scholarships | Decision will be made after AGM to see if funds are available. | Tabled. | |
| 7.2 Finance Committee | Askews – gives 7% back Purdy’s - will look into Committee is looking at choosing 3 to 4 fundraising adventures that Shuswap Ringette Association will focus on during a season. Committee wants to pick the fundraising commitments in August/September to line up events/timeline....etc. | | Leian Allen |
| 7.3 Summer Camp | Player Development Committee will gather information and share at the next meeting. | | |
| 8. Business via Email | Nothing to Report | | |
| 9. Next Meeting | | <p>Next Meeting set for Date: Tuesday March 8, 2011 Time: 6:30 pm Location: Sun Wave Centre Multipurpose Room (beside dressing rooms)</p> | <p><u>Dawn Asham</u> Book room for meeting.</p> |
| 10. Adjournment | Hearing no objection the meeting was adjourned at 8:39 pm. | | |

**Shuswap Ringette
Board of Directors
General Meeting Minutes
Date: January 10, 2011
Location: Sunwave Multipurpose Room**

Present: Carolyn Wanacott, Frank Manning, Lori Petryshen, Christine Williams, Dawn Asham, Cathy Lipsett, Heidi Bacon, Debbie Archambault, Lori Lucier, Jackie Latosky, Kiran Kennedy, Ron Asham, Murray Sholinder

Regrets: Donna Helgeson, Leian Allen, Jackie Sager

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|--|--|-------------------------------|
| 1. Call Meeting to Order | Meeting called to order at 6:34 pm | | |
| 2. Additions to Agenda | | | |
| 3. Adoption of Previous Minutes | The chair calls the question are there any errors or omissions in the minutes as presented. | Motion by Frank Manning, seconded by Ron Asham “That the Board of Directors General Meeting Minutes of December 6, 2010 be approved and adopted as presented”. CARRIED | |
| 4. Business arising from the minutes: | | | |
| 4.1 Pub Night | Next meeting set for Tuesday January 18, 2011 at 6:00pm at the Sunwave Centre (Multipurpose room). Everyone is invited to attend. It is important that 2 representatives from each team be present ☺ Some teams have already submitted donations, tickets should be ready for sale next week – price of the ticket prices have not been set as of yet – but due to HST we will need to increase the cost. All teams should have received their donation letters and an information email from their Pub Night rep. explaining the importance of the donations. If any team has not received the info. Let Leian know so that she can get them a copy ASAP. | Book Multipurpose Room at Sunwave Centre Email all team managers to let them know about scheduled meeting. | Dawn Asham Lori Lucier |
| 4.2 Player Development | Continuing to Look for Chair and representatives from each team. Some ideas for activities – increase number of ice times for teams, goalie clinic, summer | Need to find someone to run the Shuswap Summer Camp –Heidi Bacon will not be able | |

| | | | |
|---|--|--|-------------------------|
| | <p>camps, power skating...</p> <p>A <i>draft</i> of a role description will be developed.</p> | <p>to oversee this year.</p> <p><i>Draft</i> will be emailed to exec. members and discussed at the next meeting.</p> | <p>Carolyn Wonacott</p> |
| <p>4.3 Wednesday Ice (2:45-3:45)</p> | <p>Active Start (for Pre-Bunnies and Bunnies), Novice, and Petite was well attended on January 5th. There will be two weeks including the Pre- Bunnies and Bunnies after that the sessions are scheduled for Novice and Petite players.</p> <p>Scheduled sessions are: January 5, 12, 19, 26, 2011 and February 2, 9, 2011).</p> <p>\$15.00 drop-in fee.</p> | | |
| <p>4.4 Drop Mail-Box</p> | <p>Drop mail-box will be made by students at SASS (Mike Booth – teacher- will facilitate).</p> | | <p>Leian Allen</p> |
| <p>4.5 Qualified Bench Staff</p> | <p>Those who participated in the Ci1 course (December 3, 4, 5 th in Sicamous) received their reimbursements.</p> | <p>Possibility for a grant application to offset this cost to the Association.</p> | <p>Leian Allen</p> |
| <p>4.6 Fundraising Committee</p> | <p>Chair has applied for two grants (Shuswap Community Foundation and the 2010 Legacies Now).</p> | | <p>Leian Allen</p> |
| <p>5. Executive Reports</p> | | | |
| <p>5.1 President</p> | <p>Provincials – Tween, Jr, Belle teams need “Commitment to Attend” and roster sheets have been submitted and a confirmation by email was received.</p> <p>Sweetheart Tournament - Cheque has been submitted for all Shuswap Ringette Association Teams to participate in the Sweetheart Tournament.</p> <p>Reminder to all teams - book your accommodations for Sweathart Tournament.</p> | <p>Email reminder to all team Managers.</p> | <p>Lori Lucier</p> |
| <p>5.2 Vice President</p> | <p>CanWest Promo has the Shuswap Ringette Logo on file for those interested in obtaining - at own cost –</p> | | |

| | | | |
|-----------------------------------|--|---|--|
| | Frank Manning's new email address:(manningfs@gmial.com) | | |
| 5.3 Treasurer | Financial attached. | | |
| 6. Directors Reports | | | |
| 6.1 Director of Officials | <p>Referee Evaluations will be happening shortly.</p> <p>Winter Games update: Erica – “top point getter” Brit- “top checker” Jaz-“top goalie” Congratulations Girls!!</p> <p>Reminder that accident reports need to be completed when an incident occurs on the ice. Forms need to be submitted to president (Carolyn Wonacott).</p> | <p>Accident forms will be put into 1st Aid Kits.</p> <p>Email reminder to all team Coaches and Managers</p> | <p>Ron Asham Leian Allen</p> <p>Ron Asham, Lori Lucier</p> |
| 6.2 Equipment Manager | <p>Thank you to Kevin Lutz and Jason Hadath for drilling holes in the ringette team cupboards to store the Goalie sticks!!</p> <p>Jersey repairs</p> | <p>Contacting CanWest Promo for cost – will share info. at next meeting.</p> | <p>Debbie Archambault</p> |
| 6.3 Statistician | Nothing to Report | | |
| 6.4 Director of Scheduling | February 26, 2011 ice time will be given to Jr. B Team. | March 12 & 13 ice times will be cancelled. | Dawn Asham |
| 6.5 Registrar | Nothing to Report | | |
| 6.6 Director of Publicity | <p>“Family Christmas Skate” (December 21st, 2010) from was well attended. Cost=\$25.00 (for Hot Chocolate and Timbits from Tim Horton's) Thank you to everyone for bringing items for the food bank ☺</p> | | |
| 6.7 Director of Coaches | Equipment Check (i.e. helmets, cages...) to be completed before Sweatheart Tournament | <p>Email to Coaches and Managers about “proper” equipment needed on the ice.</p> <p>Post list of “proper” equipment needed on the ice</p> | <p>Ron Asham, Lori Lucier</p> <p>Heidi Bacon</p> |

| | | | |
|---------------------------------|--|--|--|
| | | (on Association Website). | |
| 6.8 Director of Managers | Prevention in Motion | Looking into having an instructor come to offer the "Prevention in Motion" course. | Lori Lucier |
| 7. New Business | Opportunity to book extra ice for teams. | Tabled until April meeting. | |
| 8. Business via Email | Nothing to Report | | |
| 9. Next Meeting | | <p>Next Meeting set for Date: February 7, 2011 Time: 6:30 pm Location: Sun Wave Centre Multipurpose Room (beside dressing rooms)</p> | <p><u>Dawn Asham</u> Book room for meeting.</p> |
| 10. Adjournment | Hearing no objection the meeting was adjourned at 8:04 pm. | | |

**Shuswap Ringette
Board of Directors
General Meeting Minutes
Date: December 6, 2010
Location: Sunwave Multipurpose Room**

Present: Carolyn Wanacott, Lori Petryshen, Christine Williams, Cathy Lipsett, Heidi Bacon, Debbie Archambault, Lori Lucier, Kiran Kennedy

Regrets: Frank Manning, Donna Helgeson, Dawn Asham, Leian Allen, Jackie Sager, Jackie Latosky, Ron Asham, Murray Sholinder

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|---|---|--|
| 1. Call Meeting to Order | Meeting called to order at 6:37 pm | | |
| 2. Additions to Agenda | | | |
| 3. Adoption of Previous Minutes | The chair calls the question are there any errors or omissions in the minutes as presented. | Motion by Cathy Lipsett, seconded by Lori Lucier “That the Board of Directors General Meeting Minutes of November 8, 2010 be approved and adopted as presented”. CARRIED | |
| 4. Business arising from the minutes: | | | |
| 4.1 Pub Night | Meeting set for Tuesday December 13, 2010 at the Sunwave Centre (Multipurpose room). It is important that 2 representatives from each team be present ☺ | Book Multipurpose Room at Sunwave Centre Email all team managers to let them know about scheduled meeting. | Dawn Asham Lori Lucier |
| 4.2 Player Development | Continuing to Look for Chair and representatives from each team. | | |
| 4.3 Wednesday Ice (2:45-3:45) | Active Start (for Pre-Bunnies and Bunnies), Novice, and Petite are invited to participate in more sessions scheduled for (January 5, 12, 19, 26, 2011 and February 2, 9, 2011). \$15.00 drop-in fee. | Email all team managers to let them know about upcoming sessions and that interested participants are to email Heidi Bacon by December 17th. Dawn is to cancel this block of ice time after February 9th | Lori Lucier Heidi Bacon Dawn Asham |
| 4.4 Drop Mail-Box | Drop mail-box will be made by students at SASS (Mike Booth – teacher- will facilitate). | | Leian Allen |
| 4.5 Qualified Bench Staff | Ci1 course was offered on December 3, 4, 5 th in Sicamous. Shuswap Ringette teams were well represented! (Bunny, | | |

| | | | |
|-----------------------------------|--|--|---------------|
| | Novice, Petite, Tween, and Jr.) | | |
| 5. Executive Reports | | | |
| 5.1 President | <p>Provincials – Tween, Jr, Belle teams need “Commitment to Attend” and roster sheets submitted on-line. Fee needs to be paid by January 1, 2011</p> <p>Sweetheart Tournament - Cheque has been submitted for all Shuswap Ringette Association Teams to participate in the Sweetheart Tournament.</p> | | |
| 5.2 Vice President | Nothing to Report | | |
| 5.3 Treasurer | Financial attached. | | |
| 6. Directors Reports | | | |
| 6.1 Director of Officials | Referee fees are higher this year due to transportation costs, training fees, and rate increase. | | Cathy Lipsett |
| 6.2 Equipment Manager | Nothing to report | | |
| 6.3 Statistician | Nothing to Report | | |
| 6.4 Director of Scheduling | Nothing to Report | | |
| 6.5 Registrar | <p>124 players registered with Shuswap Ringette Association as of December 1, 2010.</p> <p>Fee payments to BCRA have been completed.</p> <p>Waiting for TORL invoice</p> <p>Kidsport monies are arriving.</p> <p>Tax receipts via the Karelo email system have been sent out.</p> <p>Last year’s tax receipts were printed on Donna Helgeson’s printer - costing \$52.63</p> | <p>Motion by Cathy Lipsett seconded by Kiran Kennedy “That the cost of \$52.63 for printing last year’s tax receipts be reimbursed to Donna</p> | |

| | | | |
|----------------------------------|--|--|--|
| | | Helgeson”. | |
| | | CARRIED | |
| 6.6 Director of Publicity | <p>Team photos for 2011-2012 will be distributed this week. ☺</p> <p>“Family Christmas Skate” will be held on Tuesday December 21st, 2010 from 4:30-5:30 pm.</p> | <p>People are encouraged to bring items for the food bank.</p> <p>Email all team managers to pass along to athletes and families about upcoming “Family Christmas Skate”.</p> | <p>Debbie Archambault</p> <p>Lori Lucier</p> |
| 6.7 Director of Coaches | Nothing to Report | | |
| 6.8 Director of Managers | <p>Criminal Record Checks</p> <p>Prevention in Motion</p> <p>Ci1 coursework completed in Sicamous (December 3, 4, 5th 2010).</p> <p>The course requirements that are being asked for in order to have “trained” or “certified” coaches and bench staff is greatly affecting the Associations’ budget!</p> <p>Fundraising – committee needs to look into various ideas to assist with the increased costs to have “trained” and/or “qualified”</p> | <p>Motion by Debbie Archambault seconded by Cathy Lipsett “That as of January 1, 2011 the cost for the criminal record check will be the responsibility of the individual”.</p> <p>CARRIED</p> <p>Individuals who have completed the on-line course need to submit their receipt to the Shuswap Ringette Association Board for reimbursement.</p> <p>Looking into having an instructor come to offer the “Prevention in Motion” course.</p> <p>Individuals who completed the course need to submit their receipt to the Shuswap Ringette Association Board for reimbursement.</p> <p>Talk with TORL with regards to increased costs Associations are having to payout.</p> <p>One possible idea is to have sponsorship logos on website (need to chat with Leian Allen).</p> | <p>Lori Lucier</p> <p>Lori Lucier</p> <p>Carolyn Wonacott</p> <p>Heidi Bacon</p> |

| | | | |
|------------------------------|--|---|---|
| | coaches and bench staff. | | |
| 7. New Business | | | |
| 7.1 Missed Games | Costs have been reimbursed/collected. | | |
| 7.2 Important Dates | Canada Winter Game Training Camp at Sunwave Centre | Saturday December 11, 2010 (3:00-5:15pm and 8:00-9:30pm) | |
| 8. Business via Email | Nothing to Report | | |
| 9. Next Meeting | | Next Meeting set for Date: January 10, 2011 Time: 6:30 pm Location: Sun Wave Centre Multipurpose Room (beside dressing rooms) | <u>Dawn Asham</u> Book room for meeting. |
| 10. Adjournment | Hearing no objection the meeting was adjourned at 8:45 pm. | | |

**Shuswap Ringette
Board of Directors
General Meeting Minutes
Date: November 8, 2010
Location: Sunwave Multipurpose Room**

Present: Carolyn Wanacott, Frank Manning, Lori Petryshen, Christine Williams, Dawn Asham, Cathy Lipsett, Leian Allen, Debbie Archambault, Ron Asham, Murray Sholinder, Steve Hughes

Regrets: Donna Helgeson, Heidi Bacon, Lori Lucier, Jackie Sager, Jackie Latosky, Kiran Kennedy

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|---|--|-----------------------|
| 1. Call Meeting to Order | Meeting called to order at 6:35 pm | | |
| 2. Additions to Agenda | | | |
| 3. Adoption of Previous Minutes | The chair calls the question are there any errors or omissions in the minutes as presented. | Motion by Leian Allen, seconded by Debbie Archambault “That the Board of Directors General Meeting Minutes of October 18, 2010 be approved and adopted as presented”. CARRIED | |
| 4. Business arising from the minutes: | | | |
| 4.1 Play Days | Successful event. Thank you to everyone who volunteered their time! Fundraised \$675.00 Was tough to find refs as older players were busy with their own games. Recommendation: Bunnies up to Belles participate in Play Days 2011. | | |
| 4.2 Fundraising | Chair: Leian Allen Met on November 2, 2010 Fundraising Policy, Guidelines and Gaming Licenses – similar to Salmon Arm Minor Hockey. | Motion by Frank Manning, seconded by Dawn Asham “That the Board of Directors adopt the Fundraising Policy, Guidelines and Gaming Licenses document as presented”. CARRIED Motion by Frank Manning, seconded by Leian Allen “That Pub Night be set for February 25, 2011”. | |

| | | | |
|---|---|---|-------------|
| | <p>Committee will get necessary licenses for the annual Pub Night Event.</p> <p>Committee will be looking at various ideas to “change-up” Pub Night (ie raffling off bigger prizes...)</p> | CARRIED | |
| 4.3 Special Events | No report. | | |
| 4.4 Player Development | Continuing to Look for Chair and representatives from each team. | | |
| 4.5 Wednesday Ice (2:45-3:45) | Active Start (for Pre-Bunnies and Bunnies) is going well ☺ They have three more sessions (November 9, 17, 24, 2010) \$15.00 drop-in fee. | | |
| 4.6 Drop Mail-Box | Drop mail-box will be made by students at SASS (Mike Booth – teacher- will facilitate). | | Leian Allen |
| 5. Executive Reports | | | |
| 5.1 President | <p><u>TORL Update:</u> Effective immediately, Coaching Clinics need to be approved by TORL</p> <p>Overage players playing down must be identified on the score sheet “OA”</p> <p>Canada Winter Games – Shuswap Ringette Association has three players that will be participating (Halifax 2011)</p> <p>Sweetheart Tournament - Cheque has been submitted for all Shuswap Ringette</p> | <p>Motion by Ron Asham, seconded by Leian Allen “That the Shuswap Ringette Association will assist with travel and participation costs by donating \$300.00” for the following three players (Brittany Burge, Erica Lipsett, and Jasmine ElGazzar) who are scheduled to go to the Canada Winter Games in Halifax”.</p> <p>Cathy Lipsett - Abstained</p> <p>CARRIED</p> | |

| | | | |
|----------------------------------|---|--------------------|---------------|
| | <p>Association Teams to participate in the Sweetheart Tournament.</p> <p>3 goal limit per player per game for all Novice players.</p> <p>There is no goal limit for players in Petite or higher.</p> <p>Score clocks – only to show a 5 point spread.</p> <p>Website scores – only to show a 7 point spread.</p> <p>Games are to have 18 minute halves for Novice, Petite, and Tween and 20 minute halves for Jr. and Belle. If still ice time left teams are to begin a third period.</p> <p>If game-time ice is running out refs will let coaches know that the game clock will adjust to two minutes of stop time – there is to be no “running” of the clock.</p> <p>Allison Bahari would like to practice with Jr. B team. The ice cost will be \$75.00 for the remainder of the season. The family will be contacted and informed of this fee.</p> | | |
| 5.2 Vice President | Nothing to Report | | |
| 5.3 Treasurer | Financial attached. | | |
| 6. Directors Reports | | | |
| 6.1 Director of Officials | <p>Referee training going well ☺ They are currently shadowing, evaluations still need to be completed.</p> <p>Cathy Lipsett is looking into getting the costs of having the Referee Evaluators come to Salmon Arm.</p> <p>Cathy Lipsett is looking for the key to score keepers box.</p> | | Cathy Lipsett |
| 6.2 Equipment Manager | <p>Goalie Sticks – 2 on order.</p> <p>Ringette White Boards</p> | Looking into cost. | Leian Allen |

| | | | |
|--|--|---|--------------------|
| | <p>Goalie Pads for Novice – on order.</p> <p>Each team should have 1 set of Goalie Gear/Pads</p> <p>Shot Clocks are up and running (fuses have been replaced and they have been re-set for the sheet of ice they are assigned to).</p> <p>Because of the increase in number of players this year, there are not enough extra large jerseys. Jerseys need to be ordered for a goalie.</p> | <p>Motion by Leian Allen, seconded by Debbie Archambault “That two jerseys (black and white) be purchased by the Shuswap Ringette Association to be worn by Tween C Goalie”.</p> <p>CARRIED</p> | <p>Leian Allen</p> |
| <p>6.3 Statistician</p> | <p>Nothing to Report</p> | | |
| <p>6.4 Director of Scheduling</p> | <p>November and December games schedules are on website.</p> <p>November 11, 2010 – Silver Backs game – Petite and Tween ice practices are cancelled</p> <p>Looking into possible Goalie Clinic for December 18th, 2010 (4:15 pm)</p> <p>REMINDER- Junior ice time changes: Dec 15, Jan 19, Feb 9 to Wednesday at 4:30-5:30pm (instead of 7:30-8:30pm).</p> | | <p>Dawn Asham</p> |
| <p>6.5 Registrar</p> | <p>123 players registered with Shuswap Ringette Association.</p> <p><u>REMINDERS:</u> Donna Helgeson needs names and birthdates of all team volunteers.</p> <p>December 1, 2010 is the last day for players to join the association.</p> <p>We will need to pay the rest of our dues by November 30, 2010.</p> <p>Donna Helgeson’s email address is djhel@telus.net for</p> | | |

| | | | |
|----------------------------------|---|---|---|
| | those board members sending her emails. | | |
| 6.6 Director of Publicity | Team photos for 2011-2012 will occur in November. Photos for this season 2010-2011 will be ready/distributed in the next couple of weeks ☺ | | |
| 6.7 Director of Coaches | Ron Asham would like to offer a CI Coaches Clinic. | Dawn is trying to book ice for the Clinic. | Dawn Asham |
| 6.8 Director of Managers | Nothing to Report | | |
| 7. New Business | | | |
| 7.1 Letter from Kelowna | Kelowna Coaches/Parents submitted a letter re: "illegal hitting". | Carolyn Wonacott sent a reply. | |
| 7.2 Important Dates | Individual teams need to submit their BCRA Provincial Commitment-to-Attend before December 31, 2010. The Treasurer will send one cheque to BCRA on behalf of the teams – Tween A, Tween C, Junior and Belles. | | |
| 7.3 Summer Ringette Camps | Fraser Valley Avalanche National Ringette would like to host a camp in our community for the older divisions (Tween-Belles). Vernon will host their summer camp the last week of August 2011 | Leian Allen and Dawn Asham will coordinate information with Heidi Bacon. | Dawn Asham, Leian Allen, Cathy Lipsett, Heidi Bacon |
| 7.4 Jr. Team | Discussion re: bench staff for Jr. Team | Murray Sholinder and Steve Hughes | |
| 8. Business via Email | Nothing to Report | | |
| 9. Next Meeting | | Next Meeting set for Date: December 6, 2010 Time: 6:30 pm Location: Sun Wave Centre Multipurpose Room (beside dressing rooms) | <u>Dawn Asham</u> Book room for meeting. |
| 10. Adjournment | Hearing no objection the meeting was adjourned at 9:00 pm. | | |

**Shuswap Ringette
Board of Directors
General Meeting Minutes
Date: October 18, 2010
Location: Sunwave Conference Room**

Present: Carolyn Wanacott, Frank Manning, Christine Williams, Dawn Asham, Leian Allen, Heidi Bacon, Lori Lucier, Kiran Kennedy, Ron Asham, Murray Sholinder

Regrets: Lori Petryshen, Donna Helgeson, Cathy Lipsett, Debbie Archambault, Jackie Sager, Jackie Latosky

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|--|--|--|
| 1. Call Meeting to Order | Meeting called to order at 5:40 pm | | |
| 2. Additions to Agenda | | | |
| 3. Adoption of Previous Minutes | The chair calls the question are there any errors or omissions in the minutes as presented. | Motion by Frank Manning, seconded by Heidi Bacon "That the Board of Directors General Meeting Minutes of September 27, 2010 be approved and adopted as presented." CARRIED | |
| 4. Business arising from the minutes: | | | |
| 4.1 Play Days | Set for October 23 & 24, 2010 Carolyn has written a tentative schedule for the fundraising tables: Bunnies – Sat 9:00-11:30 Novice 2 – Sat 11:30-2:30 Novice 1 – Sat 2:30-5:30 Petite –Sun 9:00-12:30 | E-mail will be sent to all Managers to arrange volunteers to fill shifts. | Lori Lucier |
| 4.2 Fundraising | Chair: Leian Allen Need a Rep. from each team by November 1, 2010 Bunnies -1, Novice – 2, Petite – 1, Tween – 2, Jr. – 1, Belle - 1 | E-mail will be sent to all Managers to ask for a volunteer from their team to join the Fundraising committee. | Lori Lucier |
| 4.3 Special Events | No report. Comment during meeting: it was difficult to run team photos during the month of October - suggestion to have next year's team photos taken in November | | |
| 4.4 Player Development | Looking for Chair and representatives from each team. | | |
| 4.5 Tournaments | | Cheque will be mailed in to pay for all Shuswap Ringette Association Teams to participate in the Sweetheart Tournament. E-mail will be sent to all | Carolyn Wonacott and Lori Petryshen Lori Lucier |

| | | | |
|--|--|--|---|
| | | Managers to let them know that the Sweetheart Tournament will be paid for by our Association. | |
| 4.6 Team Formation | Team Formation procedures went well. Thank you to all players, parents/guardians, and evaluators. The Team Formation Committee learned a great deal by completing the process. | | |
| 4.7 Novice/Petite Wednesday Ice | Active Start (for Pre-Bunnies and Bunnies) begins October 27, 2010 (2:45-3:45) and will run each Wednesday for four weeks (\$15.00 drop-in fee). Petite and Novice Players are welcome to come on October 27 th and participate if there is room on the ice – first priority will be given to Active Start participants. (\$15.00 drop-in fee) | E-mail will be sent to all Novice and Petite Managers extending an invitation to players for October 27 th . | |
| 4.8 Drop Mail-Box | Sunwave Centre has okayed an Association drop mail-box to be installed under the Ringette Display. | Looking into getting someone to make a metal mail box and install it. | Leian Allen |
| 4.9 Affiliate Players | Appropriate refunds have been mailed out to all affiliate players. | | |
| 5. Executive Reports | | | |
| 5.1 President | Registration refund to Sydney Castle. Letter from Colleen Making | Motion by Carolyn Wonacott, seconded by Frank Manning, to refund \$105.00 that was paid. CARRIED Carolyn Wonacott will be responding to concerns laid out in the letter from Colleen Making. Motion by Carolyn Wonacott, seconded by Kiran Kennedy, to appoint Frank Manning as Vice President of Shuswap Ringette Association until the next AGM. CARRIED | Carolyn Wonacott and Lori Petryshen Carolyn Wonacott |
| 5.2 Vice President | Nothing to Report | | |
| 5.3 Treasurer | Nothing to Report | | |
| 6. Directors Reports | | | |
| 6.1 Director of Officials | Nothing to Report | | |

| | | | |
|-----------------------------------|---|--|-------------------------------------|
| | | | |
| 6.2 Equipment Manager | <p>Jerseys are out.</p> <p>Goalie Sticks – 2 on order.</p> <p>Ringette White Boards</p> | Looking into cost. | Leian Allen |
| 6.3 Statistician | Nothing to Report | | |
| 6.4 Director of Scheduling | <p>Ice available on October 31, 2010 (4:15-5:15) on Spectator – offering it to AA team.</p> <p>Play Days schedule and October game schedule are both on Association website.</p> <p>November and December games schedules are in the process of being finalized.</p> <p>Ron Asham would like to offer a Coaches Clinic.</p> <p>REMINDER- Junior ice time changes: October 27, Dec 15, Jan 19, Feb 9 to Wednesday at 4:30-5:30pm (instead of 7:30-8:30pm).</p> | Dawn is trying to book ice for the Clinic. | <p>Dawn Asham</p> <p>Dawn Asham</p> |
| 6.5 Registrar | <p>Nothing to Report</p> <p>REMINDER: Donna Helgeson needs names and birthdates of all team volunteers.</p> | | |
| 6.6 Director of Publicity | Nothing to Report | | |
| 6.7 Director of Coaches | <p>Coaches for all teams are in place ☺</p> <p><u>U-9 Bunnies</u> Head Coach-Kristina Petitclerc Assistant Coach- Tobias Riley Assistant Coach- Janet Mount Assistant coach- Bruce Anderson</p> <p><u>U-10 Novice Team #1</u> Head Coach- Jason Hadath Assistant Coach- Kevin Lutz Assistant Coach- Cole Martin Assistant Coach- Jen Anderson</p> <p><u>U-10 Novice Team #2</u> Head Coach- Jennifer Findlay Assistant coach- Corey Saitz Assistant Coach- Debbie Archambault Assistant Coach- Jean-Claude Archambault</p> <p><u>U-12 Petite</u> Head Coach- Ron Asham Assistant Coach- Jon Bootsma Assistant Coach- Carolyn Wonacott</p> | <p>Motion by Ron Asham, seconded by Frank Manning, to accept Coaches as presented in Ron's report.</p> <p>Murray Sholinder abstained CARRIED</p> | |

| | | | |
|---------------------------------|--|--|--|
| | <p>Trainer & Manager- Cindy Sholinder</p> <p><u>U-14 Tween "A"</u> Head Coach- ken Pac Assistant Coach- Wayne Oye Assistant Coach & Trainer- Lizzy Mair Assistant Coach & Manager- Leian Allen</p> <p><u>U-14 Tween "C"</u> Head Coach- Read Latosky Assistant Coach- Graham Johnson Assistant Coach & Trainer- Charlene Johnson</p> <p><u>U-16 Junior "A"</u> Head Coach- Steve Hughes Assistant Coach- Murray Sholinder Assistant Coach & Trainer- Barb Mckinnon</p> <p><u>U-19 Belle "A"</u> Head Coach- Cathy Lipsett Assistant Coach- Darrell Doussept Assistant Coach- Brenda ---- Manager- Dawn Asham</p> | | |
| 6.8 Director of Managers | <p>Managers for teams is almost complete.</p> <p>Criminal Record Check procedure sheet is on top of filing cabinet in Ringette Room.</p> <p>Letter from Association President (Carolyn Wonacott) addressed to RCMP requesting that criminal record check be completed is finalized and available in the Ringette Room.</p> | | |
| 7. New Business | | | |
| 7.1 Late registrants | <p>Players may register with our Association until December 1, 2010.</p> | | |
| 7.2 Jr. Team Goalie | | <p>If the Jr. team needs an alternate goalie they will abide by BCRA policy when bringing a goalie from a higher division.</p> | |
| 8. Business via Email | <p>Nothing to Report</p> | | |
| 9. Next Meeting | | <p>Next Meeting set for Date: November 8, 2010 Time: 6:30 pm Location: Sun Wave Centre Multipurpose Room (beside dressing rooms)</p> | <p><u>Dawn Asham</u> Book room for meeting.</p> |
| 10. Adjournment | <p>Hearing no objection the meeting was adjourned at 8:28 pm.</p> | | |

**Shuswap Ringette
Board of Directors
General Meeting Minutes
Date: September 13, 2010
Location: Recreation Centre Boardroom**

Present: Carolyn Wanacott, Lori Petryshen, Christine Williams, Donna Helgeson, Dawn Asham, Cathy Lipsett, Leian Allen, Heidi Bacon, Lori Lucier, Jackie Sager, Kiran Kennedy, Ron Asham

Regrets: Debbie Archambault, Jackie Latosky, Murray Sholinder

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|--|---|--|
| 1. Call Meeting to Order | Meeting called to order at 6:33 pm | | |
| 2. Additions to Agenda | | | |
| 3. Adoption of Previous Minutes | The chair calls the question are there any errors or omissions in the minutes as presented. | Motion by Cathy Lipsett, seconded by Kiran Kennedy "That the Board of Directors General Meeting Minutes of August 24, 2010 be approved and adopted as presented. CARRIED | |
| 4. Business arising from the minutes: | | | |
| 4.1 Play Days | Set for October 23 & 24, 2010 Schedule for games will be available October 8th | Dave Gibson will be creating schedule | |
| 4.2 Fundraising | Looking for Chair. BCRA partnered with a fundraising company offering "discount cards" with a % kick-back to Shuswap Ringette Association based on sales. If interested we need to sign up by October 8, 2010 | Carolyn Wonacott will send information to Dawn Asham to look over and email information to board members with a "motion" to vote on. | Dawn Asham |
| 4.3 Special Events | Salmon Arm Fall Fair Parade went well with float placing 3 rd ! Thank you to everyone who came out and participated! Come Try Ringette (October 18 th from 10:00-11:00) getting a good response. | | Debbie Archambault, Cathy Lipsett |
| 4.4 Player Development | Looking for Chair. | | |
| 4.5 Power Skating and Goalie Clinic | Shuswap Power Skating *September 14, 2010 Novice – 4:30-5:30, Petite & Tween – 5:30-6:30, Jr. & Belle – 6:30-7:30. \$10.00 drop-in fee. | Collecting \$10.00 drop in fee | Heidi Bacon, Dawn Asham, Leian Allen |

| | | | |
|------------------------------------|---|---|---|
| | Shuswap Goalie Clinic- *September 16, 2010 Novice & Petite – 5:45-6:45 Tween, Jr. & Belle – 6:45-7:45 \$10.00 drop-in fee. | Confirming Instructor/Coach Collecting \$10.00 drop in fee | Carolyn Wonacott Dawn Asham, Leian Allen |
| 4.6 Petite Development Camp | Will be held with Vernon Ringette Association on Saturday mornings. Watch Vernon Ringette Association Website to find details and register if interested. | | |
| 4.7 Team Formation | Link to BCRA will be added to website - to enhance access to Guidelines for Long Term Athlete Development Program information. BCRA Long Term Athlete Development, Ringette U9-U12 Program (Handbooks) were distributed to board members. These handbooks will be distributed to Coaches at the beginning of the season. | Confirmation of registrant numbers will be available September 21, 2010. Team Formation Committee will meet on September 26 th , 2010 at 10:00 am and will report back to Board of Directors at next meeting (September 27, 2010). Motion by Cathy Lipsett, seconded by Leian Allen, that the Shuswap Ringette Association will follow BCRA guidelines for Long Term Athlete Development Ringette Programs (U9-U19) player evaluation and team formation policies. Exemptions can be looked at on a case by case basis by the Shuswap Ringette Board. CARRIED | Heidi Bacon Donna Helgeson, Leian Allen Leian Allen, Ron Asham, Cathy Lipsett, Kiran Kennedy and Christine Williams. |
| 5. Executive Reports | | | |
| 5.1 President | NA | | |
| 5.2 Vice President | Nothing to Report | | |
| 5.3 Treasurer | Report Attached | | |
| 6. Directors Reports | | | |
| 6.1 Director of Officials | Referee Clinics: Level 1 in Vernon September 18 th . Cost is \$75.00 | Those interested need to sign up on line. | |

| | | | |
|-----------------------------------|---|---|---|
| | Level 2-3 in Salmon Arm September 19 th . Cost is \$100.00 | | |
| 6.2 Equipment Manager | All Jerseys turned in have been washed and mended. | | |
| 6.3 Statistician | Nothing to Report | | |
| 6.4 Director of Scheduling | <p>Teleconference October 14, 2010</p> <p>October 16-17, 2010 all games will begin – games will be booked until December 19, 2010</p> <p>January 8-9, 2011 games will resume until March 5-6, 2011</p> <p>March 4-6, 2011: AA Provincials</p> <p>March 10-13, 2011: A,B,C, Provincials in Burnaby</p> <p>November 6-February 6, 2011 Tween and older</p> <p>February 19-20, 2011 and February 26-27, 2011 Playoffs to select TORL Champions</p> <p>Game Cancellation Policy – games need to be cancelled seven (7) days in advance or there is a \$200.00 charge.</p> <p>Number of Teams needs to be submitted to Dawn Asham by September 27, 2010.</p> <p>Dates in which teams are participating in tournaments must be submitted to Dawn Asham by October 1, 2010, and December 1, 2011</p> <p>Ice Times for Teams are same as last year. Bunnies – Tuesday 4:30-5:30pm Novice – Tuesday 5:30-6:30pm Belle – Tuesday 6:30- 7:30pm Junior – Wednesday 7:30-8:30pm Petite – Thursday 5:45-6:45pm Tween – Thursday 6:45-7:45pm</p> | <p>Game schedule will be available on website.</p> <p>Motion by Leian Allen, seconded by, Cathy Lipsett that the Shuswap Ringette Association supports that all teams must play out all of their scheduled games regardless of their standings. CARRIED</p> <p>Motion by Donna Helgeson, seconded by, Jackie Sager that given the new Ice Cancellation policy of thirty (30) days, that any games cancelled due to invalid reasons will be at the cost of the team cancelling the game. CARRIED</p> <p>Information will be shared with Team Managers.</p> | <p>Dawn Asham</p> <p>Heidi Bacon</p> <p>Team Formation Committee</p> <p>Lori Lucier, Team Coaches</p> |

| | | | |
|----------------------------------|---|--|---|
| | | | |
| 6.5 Registrar | Registrations continue to filter in. Registration deadline to assist with team formation – September 21, 2010 | Information on website. Deadline will be shared with past participants and those who have voiced interest in playing (Tween, Belle). | Heidi Bacon Cathy Lipsett |
| 6.6 Director of Publicity | Nothing to Report | | |
| 6.7 Director of Coaches | Coaches meeting will be held on September 20, 2010 at 6:30 pm at Recreation Centre Boardroom for all those interested in Head Coaching or Assistant Coaching. Applications are still being accepted. | Information about meeting will be shared with those who have submitted applications or have indicated possible interest. Book Recreation Boardroom for meeting. | Ron Asham Dawn Asham |
| 6.8 Director of Managers | Nothing to Report | | |
| 7. New Business | Nothing to Report | | |
| 8. Business via Email | Nothing to Report | | |
| 9. Next Meeting | | Next Meeting set for Date: September 27, 2010 Time: 6:30 pm Location: Sun Wave Multipurpose Room | <u>Dawn Asham</u> Book room for meeting. |
| 10. Adjournment | Hearing no objection the meeting was adjourned at 9:10 pm. | | |

**Shuswap Ringette
Board of Directors
General Meeting Minutes
Date: August 24th, 2010
Location: Recreation Centre Room #3**

Present: Carolyn Wanacott, Lori Petryshen, Christine Williams, Donna Helgeson, Dawn Asham, Cathy Lipsett, Leian Allen, Heidi Bacon, Debbie Archambault, Lori Lucier, Jackie Sager, Kiran Kennedy, Ron Asham,

Regrets: Jackie Latosky, Murray Sholinder, Frank Manning

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|---|---|-----------------------|
| 1. Call Meeting to Order | Meeting called to order at 6:09 pm | | |
| 2. Additions to Agenda | | | |
| 3. Adoption of Previous Minutes | The chair calls the question are there any errors or omissions in the minutes as presented. | Motion by Leian Allen, seconded by Debbie Archambault "That the Board of Directors General Meeting Minutes of July 5, 2010 be approved and adopted as presented. CARRIED | |
| 4. Business arising from the minutes: | | | |
| 4.1 Playdays | Set for October 23 & 24, 2010 Ice is booked. | Information will be shared with Team Managers, Parents, & Players via email fan-out. | Lori Lucier |
| 4.2 Fundraising Committee | Looking for Chairs and Reps. from each team. | Information will be shared with Team Managers and Parents via email fan-out. | Lori Lucier |
| 4.3 Special Events | Fall Fair Parade, Come Try Ringette and upcoming special events. | Information will be shared with Team Managers, Parents, & Players via email fan-out. | Lori Lucier |
| 4.4 Player Development | Looking for Chair. | Information will be shared with Team Managers and Parents via email fan-out. | Lori Lucier |
| 4.5 Power Skating and Goalie Clinic | Shuswap Power Skating – September 14, 2010 for Novice, Petite, Tween, Jr. and Belle. \$10.00 drop-in fee. Shuswap Goalie Clinic- September 16, 2010 for Novice, Petite, Tween, Jr. and Belle. \$10.00 drop-in fee. | Information will be shared with Team Managers, Parents, & Players via email fan-out. | Lori Lucier |
| 4.6 Petite Development Camp | Will be held with Vernon Ringette Association on Saturday mornings. Watch Vernon Ringette Association Website to find details and register if interested. | Information will be shared with Petite Team Managers, Parents, & Players via email fan-out. | Lori Lucier |
| 4.7 Insurance | Carolyn created a Green File folder with pertinent information. | | |

| | | | |
|----------------------------------|--|--|-------------|
| | File will be placed in the filing cabinet (Ringette Room). | | |
| 4.8 Money for Tournaments | | <p>Motion by Carolyn Wonacott, seconded by Kiran Kennedy, that the Shuswap Ringette Association will pay the registration fee for one (1) tournament for each ringette team during the 2010-2011 ringette season to a maximum of \$750.00. CARRIED</p> <p>Motion by Cathy Lipsett, seconded by Donna Helgeson, that the Shuswap Ringette Association will pay the registration fee for any Shuswap teams (A, B, C) that qualify for Provincials. CARRIED</p> | |
| 4.9 Team Formation | Committee struck: Leian Allen, Ron Asham, Cathy Lipsett, Kiran Kennedy and Christine Williams. | Drafts of "Player Evaluation" and "Team Structure" will be emailed to committee members to look over before meeting. Committee will update documents and report back to Board of Directors at next meeting (September 13, 2010). | Leian Allen |
| 5. Executive Reports | | | |
| 5.1 President | NA | | |
| 5.2 Vice President | <p>Enderby Ringette Association (ERA) has folded. Carolyn shared an email sent to her from Holly Brown sharing why ERA has dissolved.</p> <p>Skaters from ERA can sign up with either Shuswap Ringette Association or Vernon Ringette Association for the 2010-2011 ringette season.</p> <p>Beginning with the Registration for the 2011-2012 Ringette season players who would have been ERA members are requested to register with either the Shuswap Ringette Association or Vernon Ringette Association based on residential boundaries (Enderby residents</p> | | |

| | | | |
|-----------------------------------|--|---|---------------------------------------|
| | <p>to play within Shuswap Association and Armstrong residents to play within Vernon Association).</p> <p>New Tiering declaration form and Guidelines have been distributed by BCRA.</p> <p>Increase in Referee fees.</p> <p>BCRA received Gaming Grant</p> <p>Laura Watson – Technical Director is leaving.</p> <p>Salmon Arm Economic Development Assistance Program will help Shuswap Ringette Association complete any necessary paperwork and applications for grants.</p> | Form and Guidelines were passed along to Leian Allen. | |
| 5.3 Treasurer | <p>Report Attached</p> <p>Province of BC Grant has been received ☺</p> | | |
| 6. Directors Reports | | | |
| 6.1 Director of Officials | Referee Clinic camp weekend has been postponed. | | |
| 6.2 Equipment Manager | Nothing to report. | | |
| 6.3 Statistician | Nothing to report. | | |
| 6.4 Director of Scheduling | <p>All ice has been booked for 2010-2011 Ringette Season.</p> <p>Some ice times have been cancelled due to Silver Back games and Homeshows. Sunwave Centre will get back to Association with regards to making up ice times.</p> <p>Playday information was submitted to TORL Scheduler.</p> <p>Cathy Lipsett will provide extra instruction for those interested (\$15.00 fee per session) on Wednesday ice time (2:45-3:45) This opportunity will be offered to Novice/Petite skaters for the first four (4) weeks and then to the Active Start Program (pending number of registrants) for the following three (3) weeks. Sessions to begin September</p> | <p>Information will be shared with Team Managers, Parents, & Players via email fan-out.</p> <p>Information about this opportunity for Novice/Petite will be shared with Summer Camp participants.</p> | <p>Lori Lucier</p> <p>Heidi Bacon</p> |

| | | | |
|----------------------------------|--|---|--|
| | 29, 2010. | | |
| 6.5 Registrar | Grace Cowan has donated her \$100.00 voucher purchased at Pub Night Fundraiser to the Association. | Use for donation is tabled until next meeting on September 13, 2010. | |
| 6.6 Director of Publicity | Salmon Arm Fall Fair Parade (September 11, 2010). Information Table at Community Centre Registration Day (September 13, 2010). Come Try Ringette (September 18, 2010). | Information about Parade will be shared with Summer Camp participants. Book table with SunWave Centre. All event information will be shared with Team Managers, Parents, & Players via email fan-out. | Heidi Bacon Debbie Archambault Lori Lucier, Debbie Archambault |
| 6.7 Director of Coaches | CSI Course will be held on September 24 and 25, 2010 for Salmon Arm Coaches | Information will be shared with interested parents via phone call. Ron will distribute forms accordingly. | Ron Asham |
| 6.8 Director of Managers | Criminal Record Check. | All Association volunteers and Board members need to complete a Criminal Record Check with RCMP. Ensure Lori Lucier has a current copy. | Lori Lucier |
| 7. New Business | None | | |
| 8. Business via Email | None | | |
| 9. Next Meeting | | Next Meeting set for Date: September 13, 2010 Time: 6:30 pm Location: Recreation Centre Boardroom | <u>Dawn Asham</u> Book room for meeting. |
| 10. Adjournment | Hearing no objection the meeting was adjourned at 8:17 pm. | | |

General Meeting Minutes
Date: July 5, 2010
Location: Recreation Centre Boardroom

Present: Carolyn Wanacott, Lori Petryshen, Christine Williams, Donna Helgeson, Dawn Asham, Heidi Bacon, Lori Lucier

Regrets: Cathy Lipsett, Leian Allen, Debbie Archambault, Jackie Sager, Jackie Latosky, Kiran Kennedy, Ron Asham, Murray Sholinder

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|--|---|-----------------------|
| 1. Call Meeting to Order | Meeting called to order at 6:05 pm | | |
| 2. Additions to Agenda | | | |
| 3. Adoption of Previous Minutes | The chair calls the question "are there any errors or omissions in the minutes as presented". | Motion by Carolyn Wonacott, seconded by Dawn Asham "That the Board of Directors General Meeting Minutes of June 16, 2010 be approved and adopted as presented. CARRIED | |
| 4. Business arising from the minutes: | | | |
| 4.1 Playdays | Salmon Arm will host Bunnies, Novice, and Petite teams on October 23 & 24, 2010 Westside will host rest of teams on October 30 & 31, 2010 | Dave Gibson will schedule game times. | |
| 4.2 Fundraising Committee | Looking for Chair and Reps. from each team. | Discuss further at next meeting (August 24, 2010). | |
| 4.3 Special Events Committee | No report given. | | |
| 4.4 Player Development Committee | Looking for Chair. | Discuss further at next meeting (August 24, 2010). | |
| 4.5 TORL AA Team | Donna Helgeson shared what AA Team involves. A committee has been created. | | |
| 5. Executive Reports | | | |
| 5.1 President | NA | | |
| 5.2 Vice President | <u>TORL Updates:</u> 1. Vacant positions for Secretary, Publicity, and AA Coordinator. | | |

| | | | |
|--|---|---|--|
| | <p>2. Provincials for Tween and up will be in Burnaby.</p> <p>3. Playoffs will be available for Petite and up – determine TORL Champs.</p> <p>4. Does Shuswap want to host Coaches clinic in Sept. (CI and or CSI)?</p> <p>5. Referee clinic (level 1) in Vernon (September 18, 2010).</p> <p>6. Bunnies will play one game every two weeks for November and December and one game every week from January to March.</p> <p>7. Bunnies will play 20 minute periods.</p> <p>8. Vernon Petite Development Camp on Saturday mornings (½ players from Vernon and other ½ open to first come first serve).</p> <p>9. Letters to TORL attendees distributed to allow vote on behalf of Association.</p> <p>10. Next TORL meeting scheduled for July 19, 2010 in Enderby.</p> <p>Shuswap Ringette season will be September 21, 2010 to March 6, 2011.</p> <p>Shuswap Power Skating – September 14, 2010 for Novice, Petite, Tween, Jr. and Belle. \$10.00 drop-in fee.</p> <p>Shuswap Goalie Clinic – September 16, 2010 for Novice, Petite, Tween, Jr. and Belle. \$10.00 drop-in fee.</p> <p>Insurance Policy. What is our current coverage?</p> <p>Criminal Record Check.</p> | <p>We are to contact Walter by email (Walter-wckal@telus.net).</p> <p>Those interested need to sign up on Vernon's website.</p> <p>Contact Insurance Firm.</p> <p>All Association volunteers and Board members need to complete a Criminal Record Check with RCMP and submit to Lori Lucier (if one has</p> | <p>Dawn Asham</p> <p>Carolyn Wonacott</p> <p>Carolyn Wonacott</p> <p>Lori Lucier</p> |
|--|---|---|--|

| | | | |
|---------------------------------------|--|---|--|
| | | already been completed ensure Lori has a current copy!) | |
| 5.3 Treasurer | Report Attached \$ for tournaments tabled until next meeting (August 24, 2010). | | |
| 6. Directors Reports | | | |
| 6.1 Director of Officials | Nothing to report. | | |
| 6.2 Equipment Manager | Nothing to report. | | |
| 6.3 Statistician | Nothing to report. | | |
| 6.4 Director of Scheduling | Waiting to hear confirmation on ice bookings. Sunwave will give monthly invoices for ice costs. Need 30 day notice for ice cancellations. Ice rates will be going up 3-4%. Homeshow scheduled for October 14-17, 2010 and February 17-20, 2011. | | |
| 6.5 Registrar | 54 registrations to date. | | |
| 6.6 Director of Publicity | No report given. | | |
| 6.7 Director of Coaches | No report given. | | |
| 6.8 Director of Managers | Nothing to report. | | |
| 7. New Business | | | |

| | | | |
|------------------------------|---|---|--|
| 7.1 Deadlines | Any registrations submitted past deadline will be presented to the executive. | | |
| 7.2 Team Formation | Discuss at next meeting (August 24, 2010). | | |
| 7.3 Evaluations | Player Selection Policy to be followed. | | |
| 7.4 Summer Camp | 13 registered to date. | | |
| 8. Business via Email | None | | |
| 9. Next Meeting | | <p>Next Meeting set for Date: Tues. Aug. 24, 2010 Time: 6:00 PM Location: Recreation Centre Boardroom</p> | <p><u>Dawn Asham</u> Book room for meeting.</p> |
| 10. Adjournment | Hearing no objection the meeting was adjourned at 9:00 PM. | | |

**Shuswap Ringette
Board of Directors
General Meeting Minutes
Date: June 16, 2010
Location: Recreation Centre Boardroom**

Present: Carolyn Wanacott, Lori Petryshen, Christine Williams, Donna Helgeson, Dawn Asham, Cathy Lipsett, Leian Allen, Heidi Bacon, Debbie Archambault, Lori Lucier, Jackie Sager, Kiran Kennedy, Ron Asham, Frank Manning

Regrets: Jackie Latosky, Murray Sholinder

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|---|---|--------------------------------|
| 1. Call Meeting to Order | Meeting called to order at 5:35pm | | |
| 2. Additions to Agenda | | | |
| 3. Adoption of Previous Minutes | The chair calls the question: "are there any errors or omissions in the minutes as presented". | Motion by Leian Allen, seconded by Donna Helgeson , that the Board of Directors General Meeting Minutes of May 18, 2010 be approved and adopted as presented. CARRIED | |
| 4. Business arising from the minutes: | | | |
| 4.1 Secretarial Position | Contract complete☺ See attached "Task, Process, Status". Final Summation submitted by Leian Allen. | | |
| 4.2 AGM Info. Sheet | Not discussed. | | |
| 4.3 Scholarships | Frank Manning provided an update and that 2 recipients have been chosen by the committee. Parents of recipients will be notified. The recipients will not be notified so it will be a "surprise" when awarded at the SASS Graduation. | Motion by Scholarship Committe, seconded by Cathy Lipsett, that Dani Cowan and Michelle Reynaud each receive a \$500.00 scholarship awarded by the Shuswap Ringette Association. CARRIED Notify appropriate people. | Frank Manning |
| 4.4 List of Current Board submitted to BCRA | Confirmation requested if Executive list has been submitted. | List emailed on May 20, 2010 | Christine Williams |
| 4.5 Filing Cabinet | One has been donated to the Association – it will be housed in the ringette room at the rink. | Needs lock for confidential files. | Leian Allen and Donna Helgeson |
| 5. Executive Reports | | | |
| 5.1 President | No report given. | | |
| 5.2 Vice President | Nothing to report. | | |

| | | | |
|------------------------------------|---|---|---------------------------|
| 5.3 Treasurer | Report attached. | | |
| 6. Directors Reports | | | |
| 6.1 Director of Officials | Nothing to report. | | |
| 6.2 Equipment Manager | Nothing to report. | | |
| 6.3 Statistician | Nothing to report. | | |
| 6.4 Director of Scheduling | Ice scheduling going well. Ringette season scheduled for September 22, 2010 to March 9, 2011. Playdays scheduled for October 23-24, 2010. | | |
| 6.5 Registrar | Small number of registrations received to date. Reminder of June 30, 2010 deadline for early registration fee. | | |
| 6.6 Director of Publicity | Ads have gone into the local papers. Ringette promotion at the mall went well. | | |
| 6.7 Director of Coaches | Coach/Bench Staff Selection Policy handout discussed (attached). | Motion by Ron Asham, seconded by Cathy Lipsett, to amend the Coaching/Bench Staff Selection Policy as presented. CARRIED Amend Policy and email to executive. | Leian Allen |
| 6.8 Director of Managers | June 30, 2010 deadline for early registration fees. | Email team manager to do a fan out to players. | Lori Lucier |
| 7. New Business | | | |
| 7.1 A Executive Flow Chart | On Website and printout attached. Discussion on suggested revisions. | Update and email to executive and website. | Leian Allen |
| Expectations of Executive | On Website and hard copy in secretary binder. Discussion on suggested revisions. | | |
| 7.1B Creation of Committees | <u>Fundraising</u> including Pubnight. Need to find a Chair for committee. | Motion by Carolyn Wonacott, seconded by Debbie Archambault, to create a "Fundraising Committee" to be finalized by October 31, 2010. | Chair of Committee-Vacant |

| | | | |
|----------------------------|---|---|---|
| | <p><u>Special Events</u> including: Come Try Ringette, Parade, Year End Appreciation Banquet, Santa Skate, AGM.</p> <p><u>Player Development</u> including: summer camp, tournaments, Active Start, playdays, power skating, mentorship, team formation and evaluation. Need to find a Chair for committee.</p> | <p>CARRIED</p> <p>AMENDED: October 15, 2010, seconded by Debbie Archambault.</p> <p>Add this committee to Managers Handbook to help recruit volunteers.</p> <p>Motion by Carolyn Wonacott, seconded by Frank Manning, to create a "Special Events Committee" to be Chaired by Debbie Archambault, CARRIED</p> <p>Motion by Carolyn Wonacott, seconded by Frank Manning, to create a "Player Development Committee". CARRIED</p> | <p>Lori Lucier</p> <p>Chair of Special Events Committee-Debbie Archambault.</p> <p>Chair of Player Development Committee-Vacant</p> |
| 7.1C TORL AA Team | <p>We need education about TORL AA team and program being offered.</p> <p>TORL AA Team(s) ice time in Salmon Arm.</p> | <p>Prepare a 15 minute presentation to next Board Meeting (July 5, 2010).</p> <p>Motion by Carolyn Wonacott, seconded by Leian Allen, that TORL AA Teams can use a minimum of 2 (two) hours of ice time for games during the 2010-2011 ringette season and that the Shuswap Ringette Association will be remunerated for ice cost. CARRIED</p> | <p>Donna Helgeson and Cathy Lipsett</p> <p>Carolyn Wonacott</p> |
| 7.2 Budget Creation | <p>Carolyn Wonacott and Lori Petryshen (budget committee) will oversee budget requests by executive members. Executive to email their budgets to Lori Petryshen.</p> | <p>Lori will prepare an overall budget.</p> | <p>Lori Petryshen.</p> |
| 7.3 Play Days | <p>October 23-24, 2010. TORL needs decision from Shuswap as to how they want to host the Playdays and which divisions to invite.</p> | <p>Motion by Frank Manning, second by Kiran Kennedy, to host Playdays for Bunnies, Novice, and Petite players only. DEFEATED</p> <p>EXECUTIVE DIRECTIVE:</p> | <p>Carolyn Wonacott</p> |

| | | | |
|-------------------------------|---|---|--|
| | | June 21, 2010 TORL meeting - TORL rep. (Carolyn Wonacott) to voice that the Shuswap Ringette Association wishes to host all ringette teams at the Playdays. Our second choice is to host Playdays for Bunnies, Novice, Petite, and Tween players. | |
| 7.4 Summer Camps | Jerseys for Summer Camp | Motion by Heidi Bacon, seconded by Leian Allen, to purchase summer camp jerseys, to a maximum order of \$500.00. CARRIED | Heidi Bacon |
| 7.5 TORL Update | 12 meetings each ringette season held in Kelowna, Vernon or Winfield. We need a representative from our Association present at the meetings. Volunteers to attend meetings are: Carolyn Wonacott, Frank Manning, Ron Asham, and Dawn Asham. | Letter to be written from VP giving permission to Executive member attending TORL meeting to vote on behalf of the Shuswap Ringette Association. | Carolyn Wonacott |
| 7.6 Donated Jerseys | 22 Tim Horton Jerseys donated to the Association. | Motion by Frank Manning, seconded by Kiran Kennedy, that a jersey be given to "NEW" Bunny registrants instead of a stick. CARRIED | Leian Allen |
| 7.7. Signing Authority | Need to update signing authorities for Association. Signing Authorities will be Carolyn Wonacott, Lori Petryshen, and Christine Williams. | Carolyn will make bank apt. | Carolyn Wonacott |
| 8. Business via Email | None. | | |
| 9. Next Meeting | | <u>Next Meeting set for</u> Date: Monday July 5, 2010 Time: 6:00PM Location: Recreation Centre Board Room | <u>Dawn Asham</u> Book room for meeting. |
| 10. Adjournment | Hearing no objection the meeting was adjourned at 8:53 PM. | | |

**Shuswap Ringette
Board of Directors
General Meeting Minutes
Date: May 18, 2010
Location: Recreation Centre Boardroom**

Present: Carolyn Wanacott, Lori Petryshen, Christine Williams, Donna Helgeson, Dawn Asham, Heidi Bacon, Debbie Archambault, Lori Lucier, Kiran Kennedy, Ron Asham

Regrets: Cathy Lipsett, Leian Allen, Jackie Sager, Jackie Latosky, Murray Sholinder

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|--|---|---|
| 1. Call Meeting to Order | Meeting called to order at 6:32 | | |
| 2. Additions to Agenda | | | |
| 3. Adoption of Previous Minutes | The chair calls the question are there any errors or omissions in the minutes as presented. | Motion by Carolyn Wonacott, seconded by Debbie Archambault that the Board of Directors General Meeting Minutes of April 12, 2010 be approved and adopted as presented. CARRIED | Secretary send approved minutes to add to website |
| 4. Business arising from the minutes: | | | |
| 4.1 Secretarial Position | Contract is almost complete. Executive members please look through "Flow Chart" on website and determine if any more information or changes needed to your position within "Flow Chart" | | Members of Executive look through "Flow Chart" contact Leian Allen by email if any needed changes |
| 4.2 AGM Discussion (April 21, 2010) | Discussed venue and cost. An information sheet will be created and distributed to Managers re: format/agenda for AGM evening and Year End recognition of players. | | Lori Lucier and Debbie Archambault will get together to create information sheet to send to Managers. |
| 4.3 Scholarship Committee | Committee created. | | New committee members are: Frank Manning, Carolyn Wonacott, and Donna Helgeson |
| 5. Executive Reports | | | |
| 5.1 President | No report given. | | |
| 5.2 Vice President | Gaming grant summary due May 31, 2010, we will need to submit Gaming Grant Application May 31, 2011 – see attached letter. | | Lori P. Working on Gaming Grant documentation of current grant – we are on the last |

| | | | |
|----------------------------------|---|--|---|
| | <p>List of local board members to be submitted.</p> <p>FYI: 2011 BCRA AGM and Conference will be May 28 & 29/ 2011.</p> | | <p>year of a three year grant.</p> <p>Christine W. will complete and email.</p> |
| 5.3 Treasurer | Report attached. | | |
| 6. Directors Reports | | | |
| 6.1 Director of Officials | Ref. Clinic in Vernon scheduled for Sept 2010 – check TORL website. | | |
| 6.2 Equipment Manager | <p>Score Sheets: sheets can be ordered directly through BCRA from their website at the cost of \$1.00 each (including taxes and shipping). It is estimated that we need to order a minimum of 175 game sheets.</p> <p>The Association has not purchased any rings within the past three years. The older rings are now becoming cracked and are in need of being replaced. Three different quotes ranging from \$6.99 each to \$5.00 (plus tax, with the lowest price from Chevy's). It is recommended to replace half of the old rings this year and the other half next year.</p> <p>The secretarial contract position is nearing its completion – part of the contract was to help the registrar organize the Association's confidential correspondence. The current filing cabinet is no longer large enough to accommodate the necessary files that need to be created. It is recommended that the Association purchase a locking upright legal four drawer filing cabinet. Of the three quotes received the cheapest is</p> | <p>Motion by Leian Allen, seconded by Donna Helgeson, to purchase 200 game sheets from BCRA for the playing season of 2010-2011. CARRIED</p> <p>Motion by Leian Allen seconded by Kiran Kennedy, to purchase new rings from Chevy's for the playing season of 2010-2011, to a maximum order of \$500.00. CARRIED</p> | <p>Leian will purchase score sheets.</p> <p>Leian will purchase the rings.</p> <p>Members will try and locate a "free" filing cabinet that can be donated to the Association.</p> |

| | | | |
|-----------------------------------|--|---|---|
| | Staples at \$206.41. Through discussion around the table it was decided to try and locate a free "donated" filing cabinet. | | |
| 6.3 Statistician | No report given. | | |
| 6.4 Director of Scheduling | Dawn went through the 2010-2011 season's calendar and discussed ice times to book. | | Dawn A. will book ice times for team games, tournaments, and special events. |
| 6.5 Registrar | Not many fall registrations received. At August meeting need to do team formation. Coaches need to apply and board to review. | | Lori will send a reminder email out to encourage registrations before the end of June. |
| 6.6 Director of Publicity | Debbie will make an advertising budget proposal and bring to the next meeting. | Motion by Debbie Archambault seconded by Heidi Bacon, that the board approve \$150.00 to advertise in the local papers of the upcoming season. CARRIED | Debbie will bring advertising budget proposal to June 16, 2010 meeting. |
| 6.7 Director of Coaches | Ron is speaking with potential coaches and advising them to apply. Deadline is August 1, 2010. | | Application for coaches is August 1, 2010. |
| 6.8 Director of Managers | Updating manager binders. | | Lori will update manager binders. |
| 7. New Business | | | |
| 7.1 | Strategic Plan: next meeting will have longer dinner meeting. Need to bring issues, concerns and will need to determine committees necessary to operate. | | Board members bring a budget proposal for their responsibility area – June 16 th . |
| 8. Business via Email | None. | | |
| 9. Next Meeting | | Next Meeting set for: Date: Wed. June 16, 2010 Time: 5:30 pm Location: Rec. Centre | <u>Dawn A.</u> Book room for meeting. |

| | | | |
|------------------------|--|--|--|
| | | | Pizza will be ordered (\$5.00 minimum cost for Board Members). |
| 10. Adjournment | Hearing no objection the meeting was adjourned at 8:52 PM. | | |

**Shuswap Ringette
Board of Directors
General Meeting Minutes
Date: April 12, 2010
Location: Sunwave Centre**

Present: Grace Cowen, Donna Helgeson, Leian Allen, Lori Petryshen, Lori Lucier, Ron Asham, Dawn Asham, Heidi Bacon, Jackie Sager, Cathy Lipsett, Debbie Archambault

Regrets: None

| Agenda Item | Key Points of Discussion | Action/Motion | Responsibility |
|--|---|---|---|
| 1. Call Meeting to Order | Meeting called to order at 5:35 PM | | |
| 2. Additions to Agenda | Secretarial Contract Updates - Preparing for the upcoming AGM Increased Player Fees Family Discount Fee Refund Policy New Player Fee AGM Incentive | | |
| 3. Adoption of Previous Minutes | The chair calls the question are there any errors or omissions in the minutes as presented. | Motion by Debbie Archambault, seconded by Cathy Lipsett, that the Board of Directors General Meeting Minutes of March 3, 2010 be approved and adopted as presented. CARRIED | Secretary send approved minutes to add to website |
| 4.1 Preparing for AGM | Leian Allen made a presentation to the board regarding some of the Constitution and Bylaw amendments that need to be brought forward for consideration and adoption at the AGM on April 21, 2010. | Motion by Donna Helgeson, seconded by Debbie Archambault, that the Board of Directors recommend the changes presented and forward to the AGM for consideration and adoption. CARRIED | Leian Allen will add amendments to the AGM agenda |
| 4.2 Increase Player Fees | Board discussed the rationale behind the fee increase. Fees have not been increased in several years. Fees must be increased to keep up with the higher costs of ice, BCRA Fees and the HST. | Motion by Colleen Making, seconded by Cathy Lipsett, to increase the Shuswap Ringette Association Player Fees by \$30 per player. CARRIED | Donna Helgeson to make sure new changes are included on 2010/2011 registration forms. |
| | | | |

| | | | |
|---------------------------------------|---|---|--|
| <p>4.3 Family Discount Fee</p> | <p>Board agreed that the wording additional players fee was confusing and the wording "Family Discount" better described the intend of the discount.</p> | <p>Motion by Donna Helgeson, seconded by Grace Cowan to amend the current fee structure "additional players fee" to a "Family Discount Fee" of a \$25.00 discount per additional registered family member(s). Additional family member(s) must be from the same household. CARRIED</p> | <p>Donna Helgeson to make sure new changes are included on 2010/2011 registration forms.</p> |
| <p>4.4 Refund Policy</p> | <p>Registrar would like to have a clearer refund policy.</p> | <p>Motion by Donna Helgeson, seconded by Jackie Sager to adopt the Shuswap Ringette Association Refund Policy as presented. CARRIED</p> | <p>Donna Helgeson to make sure new changes are included on 2010/2011 registration forms</p> |
| <p>4.5 New Player Fee</p> | <p>The Board wanted a separate fee to recognize any new player to the association.</p> | <p>Motion by Leian Allen, seconded by Donna Helgeson, to include into the current fees structure a "New Player Fee". The new player must have never before been registered with Shuswap Ringette Association or any other Ringette Association. All new Player's will receive the early Bird fees, regardless of age division. CARRIED</p> | <p>Donna Helgeson to make sure new changes are included on 2010/2011 registration forms</p> |
| <p>4.6 AGM Incentive</p> | <p>Board would like to give an incentive to have members stay for the entire AGM. Suggestion to award a \$100 voucher towards player fees, but the winner must be present at the end of the AGM</p> | <p>Motion by Donna Helgeson, seconded by Debbie Archambault to give a \$100 voucher towards Shuswap Ringette fees for the playing season of 2010/2011 at the AGM. Winner must be present at the end of the AGM. CARRIED</p> | <p>Debbie Archambault will make voucher.</p> |
| | | | |

| | | | |
|--|---|--|---|
| <p>5.1 President</p> | <p>President would like anyone from the Board who is in charge of collecting fees should meet regularly with the Treasurer so that payment and fees are all accounted for.</p> <p>Several members of our association attended the Nationals. Colleen would like to recognize the girls by contributing to their fees.</p> <p>Discussed the importance of the Board applying for the Gaming Grant early</p> <p>BCRA AGM is in Sunpeaks on May 1-2, 2010. Nobody from Shuswap Ringette available to attend.</p> | <p>Motion by Colleen Making, seconded by Donna Helgeson, to have a Finance Committee Chaired by the Treasurer, consisting of the President, Director of Officials, the Registrar and the Summer Camp Coordinator (Heidi Bacon) CARRIED</p> <p>Motion by Colleen Making, seconded by Donna Helgeson to give \$50 each to the three players that went to the nationals to help cover the fees. CARRIED</p> | <p>Lori Petryshen will notify committee of meeting date.</p> <p>Colleen Making to give names of players to Lori Petryshen so that cheques can be written and distributed.</p> |
| <p>5.2 Vice President</p> | <p>No report given.</p> | | |
| <p>5.3 Treasurer</p> | <p>Gaming Grant was used up this year, approximately \$6500 in the General Fund.</p> | | |
| <p>6.1 Director of Officials</p> | <p>No report given.</p> | | |
| <p>6.2 Equipment Manager</p> | <p>Most of the jersey's and equipment have been returned. Will need to order rings and score sheets.</p> | | |
| <p>6.3 Statistician</p> | <p>No report given.</p> | | |
| <p>6.4 Director of Scheduling</p> | <p>CIG – BCRA – for Oct 2 bill went to TORL for the amount of \$220.54</p> | | <p>Colleen Making will forward to BCRA</p> |
| <p>6.5 Registrar</p> | <p>No report given.</p> | | |
| <p>6.6 Director of Publicity</p> | <p>Banquet organizing going well.</p> | | |
| <p>6.7 Director of Coaches</p> | <p>No report given.</p> | | |

| | | | |
|---------------------------------|--|--|--|
| 6.8 Director of Managers | No report given. | | |
| 7. New Business | | | |
| 7.1 Summer Camp | Summer camp cost \$175.00 per child and \$160 for a second one in the same household | | |
| 7.2 Scholarships | Discussions regarding how many scholarships that could be awarded this year. Due to limited funds the Board decided to reduce the number of scholarships from four (4) to two (2). | Motion by Colleen Making, seconded by Donna Helgeson, that the total Scholarships for 2010 will be \$1,000 (Two \$500 Scholarships CARRIED, Grace Cowan abstains. | |
| 8. Business via Email | None. | | |
| 9. Next Meeting | Next meeting will be set by the new Board of Directors after the AGM. | | |
| 10. Adjournment | Hearing no objection the meeting was adjourned at 8:00PM. | | |